

## **Accessible Guest Feedback Process**

City Cruises Gananoque is committed to providing an amazing experience for all our guests. We welcome and appreciate feedback from our guests. This includes feedback about how we provide services to people with disabilities.

This document explains the Accessible Guest Feedback Process, as required by the Accessible Standards for Customer Service regulation (O. Reg. 429/07).

Guests can provide feedback on how City Cruises Gananoque provides services and goods to people with disabilities by contacting us in one of the following ways:

#### Mail:

280 Main Street Gananoque, Ontario K7G 2M2

# Website - cityexperiences.com

On our website select the Contact Us page. Guests can complete our Contact Us form with their questions/concerns.

Guests can also provide feedback using the listed Contact Centre phone number or using the live chat function.

#### **Email:**

Guests can email us directly at accessibility@citycruisescanada.com.

#### In Person:

Guests can speak with one of our on-site Managers.

### **Telephone:**

1-888-717-4837

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City Cruises Gananoque strives to resolve all guest concerns. Any concerns related to the Accessible Standard for Customer Services are received and forwarded to the appropriate department.

Complaints are escalated to the appropriate crew member until resolved. Escalation paths include but are not limited to a supervisor, Department Manager, and department head.

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